



TOWN OF MONMOUTH
APPLICATION FOR EMPLOYMENT
PO BOX 270 MONMOUTH ME 04259

The Town of Monmouth is an Equal Opportunity Employer. The Town of Monmouth does not discriminate in hiring, promotion, discharge, pay, fringe benefits, job training, referral or any other aspect of employment on the basis of race, color, religion, gender, sexual orientation, gender identity or expression, national origin, age, genetic information, disability, or veteran status. The Town of Monmouth does not discriminate against qualified applicants and employees with disabilities in hiring, promotion, discharge, pay, job training, fringe benefits, classification, referral or any other aspect of employment. The Town of Monmouth also provides qualified applicants and employees with disabilities with reasonable accommodations that do not impose undue hardship on the Town of Monmouth.

Last Name: _____ First Name: _____ Middle Initial: _____

Cell Phone #: _____ Home Phone #: _____

Email Address: _____

Mailing Address: _____ City: _____ State: _____ Zip: _____

How long have you lived at the above address? _____

Have you ever been employed by the Town of Monmouth? _____ If yes, when? _____

Are you 18 years of age or older? _____

Are you prevented from becoming employed in this country due to Visa or Immigration Status? _____

Have you ever been convicted of a crime? _____ If yes, explain:

EDUCATION

	Name/Location	Years Completed	Diploma/Degree
High School:	_____	_____	_____
College:	_____	_____	_____
Technical/ Other:	_____	_____	_____

MILITARY SERVICE/ TRAINING

Have you ever been in the Armed Forces: _____ If yes, what branch? _____ Dates of Service: _____
Rank at Discharge: _____ Please list duties and training:

Do you possess a valid Maine Driver's License: _____ License #: _____ Exp Date: _____
License Class: _____ Endorsements: _____

EMPLOYMENT HISTORY

Company Name/ Location	Position:	Dates: From: To:	Reason for Leaving	Supervisor name/ Phone #

Personal References:

Name: _____ Address: _____ Phone #: _____

Name: _____ Address: _____ Phone #: _____

Name: _____ Address: _____ Phone #: _____

Applicant's Statement and Conditions of Employment

"I certify that this application was completed by me and that the answers given by me in this employment application are true, correct and complete. I agree that the Town shall not be liable, in any respect, in my employment is terminated because of misstatements or pertinent omissions made by me in the application. Moreover, I understand that all offers of employment are contingent upon passing the Town's prescribed physical examination and/or drug screen and background checks."

"I agree, as a condition of my employment (should I be employed by the Town), to submit to a medical examination and/or drug screen paid for by the Town based on the position that I accept. I also authorize any company, school, police or security personnel, or other person to give any information regarding my employment, habits, ability, or any other characteristics whatsoever; together with any information they have regarding me whether or not it is in their records. I hereby release all physical, examiners, companies, schools, or other persons from liability from any damages whatsoever for such testing, examining, or issuing this information. It is agreed and understood that completion of this application does not mean a job opening exists and in no way obligates the Town to employ me."

" I understand that an investigative consumer report involving information concerning my character, employment history, general reputation, police record, personal habits, mode of living, credit and indebtedness may be obtained prior to any final offer of employment. I also agree and understand that per the Fair Credit Reporting Act, Public Law 91-508, that this is my notice of investigation."

"I understand that nothing contained herein is intended to create a contract between the Town and me for either employment or the provision of any compensation or benefits. I understand that if I am employed by the Town I may be subject to a probationary period during which time I may be terminated with or without cause."

"During my employment with the Town of Monmouth and after my employment with the Town ends, I agree not to disclose any confidential information regarding the Town's operations or personnel. A copy of this form may be used as the original. The use of the results from this form and/or test will be used for prudent employment decisions."

Applicant's Signature: _____ Date: _____