

Select Board Meeting  
August 26, 2020  
6:00 P.M.  
Cumston Hall

AGENDA

1. Call to Order and Roll Call
2. Approval of Minutes for 8-12-20 Meeting
3. Department Reports
4. Select Board Reports
5. Public Comment
6. Request to Waive Taxes
7. Appointment to Board of Appeals
8. Representatives to KVCOG General Assembly
9. Approving the Details of the Bond for Wilson Pond Road Culvert Project
10. Setting Tax Rate for FY21
11. Warrant #5
12. Workshop  
  
Monmouth Economic Development Discussion – Hallowell City Manager Nate Rudy  
– Guest  
  
Discussion about request to use space for virtually schooled students and timing of disposal of contents
13. Adjourn

# DRAFT

## TOWN OF MONMOUTH BOARD OF SELECTMEN Meeting Minutes – August 12, 2020

**PRESENT:** Doug Ludewig – Chair, Timothy McDonald – Vice Chair, and Harold Jones, Kristin Sanborn, and Mike Minkowsky - Board Members.

**ALSO PRESENT:** Linda Cohen - Town Manager, David Shaw – CEO, Dan Roy – Fire Chief, Kevin Mulherin – Police Chief, and Doreen Christ – Recording Secretary.

1. **Call to Order and Pledge of Allegiance.** This meeting was held at The Theater at Cumston Hall and was called to order at 6:00 pm by Doug Ludewig – Chair, along with the Pledge of Allegiance.

2. **Approval of Minutes for 07-29-2020 Meeting.** The following motion was made.

**MOTION:** *by Mike Minkowsky, seconded by Harold Jones to approve the Board of Selectmen meeting minutes for July 29, 2020, as written.*

**VOTED:** *5-0 (Passed).*

3. **Department Reports.** David Shaw said there are two new houses under construction. 18 permits were issued last month. He said, enclosed in board member packets, were his building permit monthly summaries for the month of July 2019 and 2020. During the month of July 2020 there was a value of \$631,000 and fees of \$3,560 collected. Last year he issued 16 permits with a value of \$508,430 and fees of \$2,875 collected.

Kevin Mulherin – Police Chief said that Officer Kirk Barkman started his field training. Ms. Sanborn reported an increase in dog poop along Main Street. She said it is more than usual. The bags provided at the beach are empty. She said a sign is needed or a receptacle somewhere in the center. Mr. McDonald said that signs can be placed and asked Ms. Cohen to look into it. Mr. Jones suggested to make reference to the Ordinance. Chief Mulherin said that the speed sign on Maple Street has had a positive impact. The average speed is between 30-35 MPH.

Dan Roy – Fire Chief congratulated Ms. Sanborn and Mr. Minkowsky as the newest Board of Selectmen board members. There were 11 calls during the month of July. There was a mutual aid call on a structure fire in Greene. There was storm damage done on August 4, 2020 that generated several calls. There has been 100 calls since January, which is 30 calls more than last year. Brian Levesque has stepped down. Board interviews were conducted on Monday and Josh Reny has been promoted to Lieutenant. Outside vendors have been coming in to test the equipment. This is their annual servicing. Hose testing will take place in September. The electrical connections and vent, for the dryer, are being done by Members. On August 26, 2020 four junior firefighters and at least one regular member will be attending the Basic Fire School, which is an 80-hour, 2.5-month course to be certified on firefighting responsibilities.

Linda Cohen – Town Manager reported that Dianna Brooks, the oldest resident of Monmouth has passed away. She was 107 years old. She passed away on July 11, 2020. Condolences went out to her family. The Town is now looking for the newest, oldest member of the community. She said to get the information in to Laurie Walker. The Board of Selectmen also sent condolences out to Ms. Brooks' family. Monmouth was proud to have her in the community. She said the September 9, 2020 meeting will be moved downstairs where the Town would normally vote. They are trying to finalize both schools, i.e. playground, keys, etc. She said that would like to have a company oversee the buildings (the old Middle School and the Cottrell Elementary School). Mr. McDonald suggested a proposal at the next meeting or meeting after. He said you may want to do this for 90 days to see how it goes. A stipend basis was mentioned (on call) to Town employees. Mr. Minkowsky made that suggestion. He said that this may be manageable in-house. Mr. Jones said that this needs to be monitored 24 hours. With a shortage of personnel, it might be best to consider a month-to-month contract. A 24-hour response is needed, if employees would be available. He suggested looking at both sides of the equation. There is an access problem and a contract is needed for a contractor. Listed were likely events that may happen. Mr. McDonald suggested a three-month trial basis. Mr. Jones said that we should get coverage in right now. Mr. Minkowsky said that other options need to be looked at. There is no skill level involved. Mr. Jones said that maintenance of the buildings was provided for in the budget for \$75,000 on each Warrant. The voters approved this. Mr. Minkowsky said that there will need to be a

keyholder. Mr. McDonald said they could use up 2/3 of the funds in fuel before the next budget. Mr. Jones said that this is what is involved in taking the buildings over. He said you cannot not heat these buildings. This reduces deterioration. Ms. Cohen said that the electronics have been disconnected. It was agreed to try a management company for three months with no long term obligation and to keep looking for other solutions.

**4. Select Board Reports.** Mr. Minkowsky referenced having an Economic Development Director, and invited Nate Rudy, the City Manager of Hallowell to attend a Workshop on August 26, 2020. He will be here to discuss TIF Districts. He will make recommendations to attract business and enhance it. There are funds there to work on this.

Mr. Jones commented that Gilman Road paving (first coat of hot top) looks great and that they did a really good job.

Mr. McDonald said that the Lions Club Yard Sale is Saturday and Sunday. The AppleFest will still go on. It will be the last Saturday of September 2020 from 10:00 am to 2:00 pm. He said the Thanksgiving Dinner for the town, which serves well over 120 meals, may not have sit down this year. He said they are still looking for ideas. This is a meal that is “no cost” to anyone.

**5. Public Comment.** Hugh LeMaster asked who has the key to Cumston Hall? The response was that requests go through Linda Cohen. In regards to the oversight of the schools, he asked, “Are we aggressively pursuing a sale on the buildings?” September 14, 2020 is the deadline for proposals. There is a School Reuse Committee Meeting next Tuesday, September 18, 2020, for the sale of the Cottrell Elementary School.

Nancy Smith said she has a good experience with walking her dogs on Main Street. She then said she would love to see the percentage of who exceeds the speed.

**6. GrowSmart Maine Membership.** Nancy Smith, the Executive Director of GrowSmart Maine, presented this item. This is for a free membership for the year. They do work through events/advocacy. Today, they had a Webinar on Covid-19 and the recording is available. She then listed some social events and a summit. The summit will be done at satellite locations (in different towns). She said people are moving to Maine, due to the pandemic. They are working remotely. There will be an influx of people coming to Maine. She said this is an opportunity to support Maine. There is no cost and no risk to work with other communities. 22 towns have joined so far. They are looking for staff and an elected official. Mr. Jones commented that this is worthwhile to be involved. The following motion was made.

**MOTION:** *by Harold Jones, seconded by Kristin Sanborn to join GrowSmart Maine this year.*

**VOTED:** 4-1 (Passed). (Timothy McDonald – Abstained).

Ms. Sanborn was selected to be the elected official and representative for the Board of Selectmen. The following motion was made.

**MOTION:** *by Harold Jones, seconded by Mike Minkowsky to appoint Kristin Sanborn as representative for the Board of Selectmen.*

**VOTED:** 4-1 (Passed). (Timothy McDonald – Opposed).

**7. Appointments to Planning Board and Conservation Commission.**

**Planning Board (both terms to expire July 31, 2023):**

- Steve O’Donnell
- John Dovinsky

**Conservation Commission (both terms to expire July 31, 2023):**

- Joel Balano-Scott
- Winona Prince

The following motion was made.

**MOTION:** *by Timothy McDonald, seconded by Kristin Sanborn to accept the above appointments.*

**VOTED:** 5-0 (Passed).

*Ms. Sanborn recused herself from the following item, due to a conflict.*

**8. Appointments to Recreation Commission.**

**Recreation Commission:**

- Patricia Hasch (term expires July 31, 2023, and
- Jeff Howes (term expires July 31, 2022). To fill the remainder of Susan Cody’s three-year term.

The following motion was made.

**MOTION:** *by Timothy McDonald, seconded by Mike Minkowsky to approve the above appointments.*

**VOTED:** 4-0 (Passed).

**9. TIF Budget for FY21.** Ms. Cohen stated that these are the same numbers year-after-year. Her understanding from some Board Members and Staff was that the Business Park was put on hold. The money was recommended to go in that line this year. She is recommending that the \$15,000 put in the Business Park line for the last few years be redistributed as followings: \$10,000 to streetscapes and \$5,000 more to parking facilities. It was suggested that this item be tabled for more information at another meeting. The \$120,000 is recommended to be dispersed into the various TIF lines. The following approval was set at \$120,000 for the budget.

**MOTION:** *by Mike Minkowsky, seconded by Harold Jones to approve the \$120,000 in the proposed TIF account and to postpone to the first meeting in September 2020 the distribution.*

**VOTED:** *4-1 (Passed). (Timothy McDonald – Abstained).*

**10. Warrant #4 - Payroll and Payables.** Ms. Cohen read a list of items over \$1,000. The following motion was made.

**MOTION:** *by Timothy McDonald, seconded by Kristin Sanborn, to pay Warrant #4 – Payroll \$47,847.26 and Payables - \$511,651.34.*

**VOTED:** *5-0 (Passed).*

Before adjournment, Mr. McDonald asked if the school owes the Town money on savings from being shut down? Ms. Cohen will reach out to the new superintendent and will invite her to an upcoming Board of Selectmen meeting.

**11. Adjourn.** The following motion was made to adjourn the meeting.

**MOTION:** *by Timothy McDonald, seconded by Kristin Sanborn, to adjourn the meeting at 7:18 pm.*

**VOTED:** *5-0 (Passed).*

Respectfully submitted,

Doreen M. Christ  
Recording Secretary - Town of Monmouth

August 20,2020

To: Town Manager and Town Selectman

Re: July Monthly report

For the month of July 2020, the Monmouth Police Department responded to 167 calls for service. In addition to the calls for service, Officers conducted 88 motor vehicle stops resulting in 5 criminal summonses or arrests. The summonses or arrests were for the following: Operating After Suspension, Violation of Bail (2), Drug Possession, and OUI.

Below is a breakdown of the calls that officers responded to:

911 Hang up:	27
Accident:	11
Alarm:	2
Animal Complaint:	10
Assault:	2
Assist Motorist:	1
Assist Other Department:	22
Burglary:	1
Citizen Assist:	30
Criminal Mischief:	1
Criminal Trespass:	2
Community Policing:	16
Domestic:	1
Noise/Disturbance:	1
Fraud:	1
Follow up Inv.:	3
Found Property:	2
Harassment:	4
Suspicious Condition:	8
Theft:	1
Traffic Offense:	13
Welfare Check:	8

**TOWN OF MONMOUTH**  
P.O. BOX 270  
MONMOUTH, ME 04259



TELEPHONE (207) 933-2206  
FAX (207) 933-3413

### Memorandum

**To:** Select Board Members  
**From:** Linda C. Cohen, Town Manager *LCC*  
**Date:** August 20, 2020  
**Re:** Taxpayer Request to Waive Taxes

This is neither a poverty abatement nor an abatement request involving property value.

Charlie Brown is requesting that the Select Board waive taxes on Map 2 Lots 3-2, 3-3 and 3-4. These are multiple lots that she is trying to combine, but cannot get financing because we have liens on the property. Taxes, interest and fees total \$6,572.53 as of 8-4-2020. Interest is added each day.

At the closing, a call was placed to town hall, requesting taxes due. The Deputy Tax Collector remembers being asked for taxes due on property owned by Key Bank at 492 Ridge Road, and that was the amount she gave to be paid at closing. These three other lots were not pulled up, as they are separate from 492 Ridge Road and located on Williams Lane.

Dr. Brown remembers a different scenario and will be present at the meeting to relate her recollection of the call.

Some of you will remember this as the former Williams property, for which you granted a property abatement in May in the amount of \$7,730.70 on recommendation of the Assessors Agent, because the property was over-assessed for the condition it was in.

The detail sheet shows the property as being owned by Key Bank, but that is because the system has not updated all property as of April 1<sup>st</sup> of this year. The property is owned by Dr. Brown.

**RE Account 32 Detail  
as of 08/04/2020**

Name: KEYBANK NA

Location: 51 WILLIAMS ROAD

Acreage: 0.92 Map/Lot: 002-003-002

Book Page: B13119P159

2019-1 Period Due:

1) 322.41

2) 299.16

Land:	33,900	As of 2019
Building:	0	
Exempt	0	
<b>Total:</b>	<b>33,900</b>	

Ref1:

Mailing 4910 TIEDEMAN ROAD  
Address: BROOKLYN OH 44144

Year	Date	Reference	P	C	Principal	Interest	Costs	Total
2019-1	R				598.33	23.24	0.00	621.57
2018-1	L *				594.94	66.06	64.50	725.50
2017-1	L *				615.37	90.40	76.10	781.87
Account Totals as of 08/04/2020					1,808.64	179.70	140.60	2,128.94

**Per Diem**

2019-1	0.1147
2018-1	0.1141
2017-1	0.1180
<b>Total</b>	<b>0.3469</b>

Note: Payments will be reflected as positive values and charges to the account will be represented as negative values.

**RE Account 34 Detail  
as of 08/04/2020**

Name: KEYBANK NA  
Location: 58 WILLIAMS LANE  
Acreage: 0.92 Map/Lot: 002-003-003  
Book Page: B13119P159

Land: 33,900 As of 2019  
Building: 0  
Exempt: 0  

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Total: 33,900

2019-1 Period Due:  
1) 322.41  
2) 299.16

Ref1:  
Mailing 4910 TIEDEMAN ROAD  
Address: BROOKLYN OH 44144

Year	Date	Reference	P	C	Principal	Interest	Costs	Total
2019-1	R				598.33	23.24	0.00	621.57
2018-1	L	*			594.94	66.06	64.50	725.50
2017-1	L	*			615.37	90.40	76.10	781.87
Account Totals as of 08/04/2020					1,808.64	179.70	140.60	2,128.94

**Per Diem**

2019-1	0.1147
2018-1	0.1141
2017-1	0.1180
Total	0.3469

Note: Payments will be reflected as positive values and charges to the account will be represented as negative values.

**RE Account 35 Detail  
as of 08/04/2020**

Name: KEYBANK NA

Location: 66 WILLIAMS LANE

Acreage: 2.76 Map/Lot: 002-003-004

Book Page: B13119P159

2019-1 Period Due:

1) 361.40

2) 335.35

Land: 38,000 As of 2019

Building: 0

Exempt 0

Total: 38,000

Ref1:

Mailing 4910 TIEDEMAN ROAD

Address: BROOKLYN OH 44144

Year	Date	Reference	P	C	Principal	Interest	Costs	Total
2019-1	R				670.70	26.05	0.00	696.75
2018-1	R				666.90	74.06	9.70	750.66
2017-1	L	*			689.80	101.34	76.10	867.24
Account Totals as of 08/04/2020					2,027.40	201.45	85.80	2,314.65

**Per Diem**

2019-1	0.1286
2018-1	0.1279
2017-1	0.1323
Total	0.3888

Note: Payments will be reflected as positive values and charges to the account will be represented as negative values.

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**Memorandum**

**To:** Select Board Members  
**From:** Linda C. Cohen, Town Manager  
**Date:** August 20, 2020  
**Re:** Board of Appeals Appointment

A handwritten signature in black ink, appearing to read 'LCC', is written over the 'From:' line of the memorandum.

Paul Grenier was appointed as an Alternate to the Board. He would like to become a regular member to fill one of the two vacancies on the Board. His term would expire on 7/31/2023, as he is filling a term that just expired.

BOARD/COMMITTEE APPLICATION  
TOWN OF MONMOUTH

Date: 08-11-2020

Please Print

Name: <u>Paul C Greenier</u>	
Address: <u>422 Wilson Pond Rd N Monmouth Me.</u>	
Phone Number: <u>207 242-3529</u>	Email Address:
Employer: <u>Retired</u>	Occupation:
Board or Committee for which you are applying: <u>Appeals Board</u>	
Relevant Experience, knowledge or abilities which would contribute to the Board/Committee: <u>Former Planning Board member</u>	
Other Boards/Committees that you currently serve on: <u>Attorney For Board of Appeals</u>	
Comments:	
Signature: <u>Paul C Greenier</u>	

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**Memorandum**

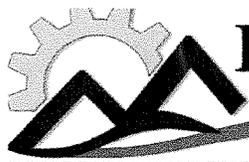
**To:** Select Board Members

**From:** Linda C. Cohen, Town Manager *LCC*

**Date:** August 20, 2020

**Re:** Appointing Representatives to the KVCOG General Assembly

Included in your packet is a request from Kennebec Valley Council of Governments for Monmouth to appoint two representatives to the General Assembly. At least one representative must be from the Select Board, but you can also have two members from the Board.



# KENNEBEC VALLEY COUNCIL OF GOVERNMENTS

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July 16, 2020

Douglas Ludewig, Town Manager  
Town of Monmouth  
PO Box 270  
Monmouth, ME 04259

JUL 20 2020

Dear Douglas:

Now in its 53<sup>rd</sup> year, the Kennebec Valley Council of Governments (KVCOG) is a municipal services corporation owned and operated by and for the benefit of its members. We look forward to having your membership again in this coming year, thank you.

Member municipalities are the backbone of KVCOG. Membership dues provide matching funds for over \$200,000 in government grants, make our vital services possible, and allow us the flexibility to create new programs in response to the region's needs.

The KVCOG Bylaws provide that each member municipality may appoint two "Official Representatives" to serve on KVCOG's General Assembly. The General Assembly is the overall policy making body for KVCOG. It adopts the Annual Budget, sets the Annual Membership Fee, and elects the Officers and Directors of our Board of Directors.

According to our bylaws, **at least one** of the Official Representatives from every member municipality must be a municipal officer – **an elected member** of the board of selectmen, town, or city council.

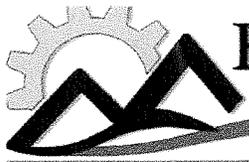
Once you have sent in your membership dues, please take a moment to complete the attached form naming two Official Representatives to serve on the KVCOG General Assembly for the current Fiscal Year: July 2020 through June 2021. We truly appreciate your participation; we are a stronger organization when we have a strong General Assembly.

A copy of KVCOG's Bylaws is included. Article VI: General Assembly, describes the responsibilities of these two members. If you have any questions, please feel free to contact me at anytime.

Sincerely,



Laura Cyr  
Executive Director  
[lcyr@kvkog.org](mailto:lcyr@kvkog.org)  
207-453-4258 ext. 213



# KENNEBEC VALLEY COUNCIL OF GOVERNMENTS

## KVCOG General Assembly Official Representative Form

**Please return by August 31, 2020**

**Mail:** KVCOG, 17 Main Street, Fairfield, ME 04937

**Email:** [kraymond@kvkog.org](mailto:kraymond@kvkog.org)

Please take a moment and complete this form naming two official representatives to serve on the KVCOG General Assembly. **At least one** of the official representatives must be a municipal officer – an **ELECTED OFFICIAL** of the board of selectmen, town or city council.

Municipality of: Monmouth  
Year of Service: July 2020 - June 2021

*Please give us the best way to contact each representative (home or work address and home, work or, cell phone numbers). **PLEASE ALSO INCLUDE AN EMAIL ADDRESS FOR EACH REPRESENTATIVE.***

### Representative 1 - ELECTED OFFICIAL

Name				
Title/Committee				
Mailing Address				
City, State, Zip				
Phone				
Alternate Phone				
Email				
Interested in KVCOG Board of Directors? <i>(please circle)</i>	YES	NO		
Interested in officer position?	President	Vice-President	Secretary	Treasurer

### Representative 2

Name				
Title/Committee				
Address				
City, State, Zip				
Phone				
Alternate Phone				
Email				
Interested in KVCOG Board of Directors? <i>(please circle)</i>	YES	NO		
Interested in officer position?	President	Vice-President	Secretary	Treasurer

**TOWN OF MONMOUTH**  
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FAX (207) 933-3413

### Memorandum

**To:** Select Board Members

**From:** Linda C. Cohen, Town Manager



**Date:** August 20, 2020

**Re:** Approving the Details of the Bond and Authorizing Treasurer and Chair to Sign Documents for Wilson Pond Road Culvert Project

At the July 14, 2020 Annual Town Meeting, the voters approved borrowing \$345,000 for replacing the culvert and related work at Wilson Pond Road.

I have applied to Androscoggin Bank for \$345,000 to be repaid over 10 years, and I'm asking the Board to authorize the Treasurer and Chair to sign the bond documents as well as approve the terms of the bond.

## PROPOSED VOTE

VOTED by the Select Board for the Town of Monmouth, Maine as follows:

- VOTED: (1) That under and pursuant to Title 30-A, Section 5772 of the Maine Revised Statutes, as amended and supplemented, there be and hereby is authorized the issuance of a General Obligation Bond of the Town to finance replacement of the culvert at Wilson Pond Road, including transaction costs and other expenses reasonably related thereto, as approved by Town Meeting vote on July 14, 2020.
- (2) That said Bond is hereby sold and awarded to Androscoggin Bank at an interest rate of 2.85%.
- (3) That the Treasurer and Chair of the Select Board are hereby authorized to issue the aforementioned General Obligation Bond in an aggregate principal amount not to exceed Three Hundred Forty-Five Thousand Dollars (\$345,000).
- (4) That said Bond shall be dated August 31, 2020, shall be payable in ten (10) equal installments of principal and interest payable on August 31 of each year beginning August 31, 2021, and shall be signed by the Treasurer and countersigned by the Chair of the Select Board and otherwise be in such form and bear such details as the signers may determine.
- (5) That the Select Board hereby confirms its determination that the term of the Bond does not exceed 120% of the economic life of the Project.
- (6) That said Bond is hereby designated qualified tax-exempt obligation of the Town for the 2020 calendar year pursuant to the Internal Revenue Code of 1986.
- (7) That all things heretofore done and all action heretofore taken by the Town, its municipal officers and agents in the authorization of said Bond are hereby ratified, approved and confirmed, and the Treasurer and Chair are each hereby authorized to take any and all action necessary or convenient to carry out the provisions of this voting, including delivering said Bond against payment therefor.

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### **Memorandum**

**To:** Select Board Members  
**From:** Linda C. Cohen, Town Manager  
**Date:** August 20, 2020  
**Re:** Setting Tax Rate for FY21

In your packet, you'll find the Tax Rate Calculator from your Assessor's Agent Donna Hays.

Based on those calculations, the mil rate will go up fifty cents, to \$18.15. Offsetting the increase, somewhat, is the increase for the Homestead Exemption from \$20,000 to \$25,000. This additional \$5,000 will save taxpayers with the exemption on their home \$90.75 per year.

The average home value in Monmouth is \$134,000. Last year's mil rate was \$17.65, and the Homestead Exemption was \$20,000 off the assessed value, for a property tax of \$2,012.10. With a mil rate of \$18.15 and \$25,000 Homestead Exemption, that same property will pay \$1,978.35 this year.

We are allowed to capture up to 5% of the total taxes assessed for Overlay, which covers the cost of abatements and serves as a buffer should we not collect 100% of the taxes assessed. The budget is based on 100% collection, but I do not know of a municipality with 100% collection. Our overlay for this year is set at less than 1% or \$67,246.26. Whatever we do not use at the end of the year will lapse into the general fund and help offset next year's taxes.

2020 ENHANCED BETE MUNICIPAL TAX RATE CALCULATION FORM

Municipality: MONMOUTH

**Data entry fields**

**BE SURE TO COMPLETE THIS FORM BEFORE FILLING IN THE TAX ASSESSMENT WARRANT**

- 1. Total taxable valuation of real estate 1 \$401,168,800  
(must match MVR Page 1, line 6)
- 2. Total taxable valuation of personal property 2 \$2,663,850  
(must match MVR Page 1, line 10)
- 3. Total taxable valuation of real estate and personal property (Line 1 plus line 2) 3 \$403,832,650  
(must match MVR Page 1, line 11)
- 4. (a) Total exempt value for all homestead exemptions granted 4(a) \$24,923,400  
(must match MVR Page 1, line 14f)
- (b) Homestead exemption reimbursement value 4(b) \$17,446,380
- 5. (a) Total exempt value of all BETE qualified property 5(a) \$4,085,830  
(must match MVR Page 2, line 15c)
- (b) **Enhanced** BETE exemption reimbursement value 5(b) \$2,042,915
- 6. Total valuation base (Line 3 plus line 4(b) plus line 5(b)) 6 \$423,321,945

**ASSESSMENTS**

- 7. County tax 7 \$474,165.92
- 8. Municipal appropriation 8 \$3,363,125.47
- 9. TIF financing plan amount 9 \$120,000.00  
(must match MVR Page 2, line 16c + 16d)
- 10. Local education appropriation (Local share/contribution) 10 \$5,167,808.00  
(Adjusted to municipal fiscal year) *COBB WATER SHED* *46,327.00*
- 11. Total appropriations (Add lines 7 through 10) 11 \$9,171,426.39

**ALLOWABLE DEDUCTIONS**

- 12. Anticipated state municipal revenue sharing 12 \$344,514.35
- 13. Other revenues: All other revenues that have been formally 13 \$1,210,865.00  
appropriated to be used to reduce the commitment such as excise tax revenue, tree growth reimbursement, trust fund or bank interest income, appropriated surplus revenue, etc. **(Do Not Include any Homestead or BETE Reimbursement)**
- 14. Total deductions (Line 12 plus line 13) 14 \$1,555,379.35

15. Net to be raised by local property tax rate (Line 11 minus line 14) 15 \$7,616,047.04

- 16. \$7,616,047.04 x 1.05 = \$7,996,849.39 Maximum Allowable Tax  
(Amount from line 15)
- 17. \$7,616,047.04 ÷ \$423,321,945 = 0.01799 Minimum Tax Rate  
(Amount from line 15) (Amount from line 6)
- 18. \$7,996,849.39 ÷ \$423,321,945 = 0.01889 Maximum Tax Rate  
(Amount from line 16) (Amount from line 6)
- 19. \$403,832,650.00 x 0.01815 = \$7,329,562.60 Tax for Commitment  
(Amount from line 3) 0 (Enter on MVR Page 1, line 13)
- 20. \$7,616,047.04 x 0.05 = \$380,802.35 Maximum Overlay  
(Amount from line 15)
- 21. \$17,446,380 x 0.01815 = \$316,651.80 Homestead Reimbursement  
(Amount from line 4b.) (Selected Rate) (Enter on line 8, Assessment Warrant)
- 22. \$2,042,915 x 0.01815 = \$37,078.91 BETE Reimbursement  
(Amount from line 5b.) (Selected Rate) (Enter on line 9, Assessment Warrant)
- 23. \$7,683,293.30 - \$7,616,047.04 = \$67,246.26 Overlay  
(Line 19 plus lines 21 and 22) (Amount from line 15) (Enter on line 5, Assessment Warrant)

**(If Line 23 exceeds Line 20 select a lower tax rate.)**

Results from this completed form should be used to prepare the Municipal Tax Assessment Warrant, Certificate of Assessment to Municipal Treasurer and Municipal Valuation Return.



You are to pay to LINDA C. COHEN, the Municipal Treasurer, or to any successor in office, the taxes herewith committed, paying on the last day of each month all money collected by you, and you are to complete and make an account of your collections of the whole sum on or before 06/30/2021.

In case of the neglect of any person to pay the sum required by said list until after 10/15/2020 & 04/15/2021; you will add interest to so much thereof as remains unpaid at the rate of 7.00 percent per annum, commencing 10/15/2020 & 04/16/2021 to the time of payment, and collect the same with the tax remaining unpaid.

Given under our hands, as provided by a legal vote of the Municipality and Warrants received pursuant to the Laws of the State of Maine, this 08/26/2020.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_ Assessor(s) of: Monmouth

**CERTIFICATE OF COMMITMENT**

To LINDA C. COHEN the Collector of the Municipality of  
Monmouth , aforesaid.

Herewith are committed to you true lists of the assessments of the Estates of the persons wherein named; you are to levy and collect the same, of each one their respective amount, therein set down, of the sum total of \$7,329,562.60 (being the amount of the lists contained herein), according to the tenor of the foregoing warrant.

Given under our hands this 08/26/2020

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_ Assessor(s) of: Monmouth

Complete in Duplicate. File original with Tax Collector. File copy in Valuation Book

**CERTIFICATE OF ASSESSMENT TO BE RETURNED TO MUNICIPAL TREASURER**  
STATE OF MAINE

County KENNEBEC , ss.

We hereby certify, that we have assessed a tax on the estate, real and personal liable to be taxed in the Municipality of Monmouth for the fiscal year 07/01/2020 to 06/30/2021, at 18.15 mils on the dollar, on a total taxable valuation of \$403,832,650

**Assessments:**

1. County Tax	474,165.92	
2. Municipal Appropriation	3,363,125.47	
3. TIF Financing Plan Amount	120,000.00	
4. Local Educational Appropriation	5,167,808.00	
5. Overlay (Not to Exceed 5% of "Net To Be Raised" (see tax rate calculation #16)	46,327.00	COBB WATER SHED
	47,246.26	
6. <b>Total Assessments</b>		9,238,492.65

**Deductions:**

7. State Municipal Revenue Sharing	344,514.35	
8. Homestead Reimbursement	316,451.80	
9. BETE Reimbursement	37,078.91	
10. Other Revenue	1,210,865.00	
11. <b>Total Deductions</b>		1,909,110.06
12. <b><u>Net Assessment for Commitment</u></b>		7,329,562.60

Lists of all the same we have committed to LINDA C. COHEN, Tax Collector of said Municipality, with warrants in due form of law for collecting and paying the same to LINDA C. COHEN, Municipal Treasurer of said Municipality, or the successor in office, on or before such date, or dates, as provided by legal vote of the Municipality and warrants received pursuant to the laws of the State of Maine. (Title 36 MRSA, section 712)

Given under our hands this 08/26/2020

\_\_\_\_\_ Municipal Assessor(s)  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Complete in Duplicate. File original with Tax Collector. File copy in Valuation Book

# Workshop

## Exploring How to Meet Monmouth Distance Learning Challenges

With the current plan of a 3-day distance learning requirement for all RSU2 students, there has been discussion of a need for Monmouth families to have supervision and/or childcare for students of working parents. Many of these students would otherwise be home alone 3 days per week during times when they would traditionally be in school. I created a 3-question survey to help identify the needs of Monmouth residents. This survey and discussion is limited to the residents of Monmouth and students in Monmouth schools, and not open to other towns in the district.

So far, the responses are as follows:

33 Monmouth students are in need of care or supervision during distance learning on days when they are not attending school in-person. The grade breakdown for these students is as follows:

3 students in Pre-K  
5 students in Kindergarten  
17 students in grades 1/2/3  
6 students in grades 4/5  
2 students in grades 6/7/8

In response to the question, "With the current plan, RSU2 students will be attending school 2 days per week in-person, and remote learning 3 days per week. Under this model, how many days per week do you need care or supervision for your school-aged child in Monmouth?"

2 students need care 1-2 days per week  
23 students need care 3-4 days per week  
8 students need care 5 days per week

When asked what time of the day students need care/supervision, the times were broken down as follows:

30 students 7am-12noon  
30 students Noon-3pm  
16 students 3-5pm  
3 students after 5pm

Several key points from Maine DHHS regarding feasibility for a recreation program or licensed childcare:

1. If the program is run by the town as a recreation program, it does not need to be licensed by the DHHS as a childcare facility.
2. As a recreation program, parents could obtain funding assistance through the Child Care Subsidy Program and the recreation program would fall under the "Legal Unlicensed" status for CCSP. Subsidies are based on income and family size, for example a family of 4 making up to 69k per year would qualify.
3. Ratios of staff to children would be specified by the CCSP, not DHHS daycare licensing.
4. Legal Unlicensed programs are subject to an annual inspection by DHHS, and staff would have to undergo background checks and fingerprinting, though the latter requirements are waived by the state of emergency.

5. Legal Unlicensed programs do not receive as much funding through CCSP as fully licensed programs.
6. Staff in school-aged programs must be at least 17 years of age. Staff working with students under the age of 5 must be at least 18 years of age.
7. Using MMS and serving Pre-K kids would likely present significant barriers with the state fire marshall as the inspection for that age group is under the licensing for childcare and is much more comprehensive than the inspection for a rec program for school-aged kids.

For the purposes of discussion:

1. Pre-K presents an added challenge with regards to age; Pre-K students are younger than 5, and thus they are not "school-age" which would necessitate licensure by DHHS. Additionally, under the district plan for back to school, Pre-K students would only be in school for two half-days (approximately 3 hours per day) each week. These children are typically already enrolled in daycare for the time when they are not in school, as the traditional Pre-K schedule is not conducive to the schedule of most working parents.
2. Monmouth Academy students could volunteer for after-school tutoring but could not be paid staff unless they are at least 17 years old. Additionally, MA students cannot be volunteering during school hours, as they have their own school to attend via distance learning.
3. Funding would be needed from the RSU or other sources for start-up costs including internet, furnishings, building modifications, and insurance. Once feasibility is identified, we could work to identify families and produce a startup budget. Some of these needs might be met through state surplus equipment or donations.
4. Food programs may also be accessible through area organizations or the RSU, or students will be required to bring their own food. For example, Lisbon Rec feeds all students in their summer rec program through Midcoast Hunger Prevention, and options might be available to us through Mechuwana if the district cannot accommodate drop-off or pick-up under their nutrition plans.
5. The highest need would be on Wednesdays when no students are in school, though the RSU may shift as the Covid situation changes from a hybrid plan to all-in-person or all-distance-learning.

Specific considerations related to Covid-19:

1. Daycare facilities require masks for children, but recreation programs do not.
2. With the exception of Wednesdays, the students present in the program at one time would be in the same cohort, and thus contact and mixing would be limited.
3. Physical distancing could be maintained given the space and the number of students present at one time.
4. Pre-screening and health standards would be necessary, with an emphasis on cleaning and keeping kids home when sick.

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