

**TOWN OF MONMOUTH  
BOARD OF SELECTMEN  
Meeting Minutes (Remote) – May 6, 2020**

**PRESENT:** Doug Ludewig – Chair, Timothy McDonald – Vice Chair, and Harold Jones and Dianna Boisvert – Board Members.

**ALSO PRESENT:** Linda Cohen - Town Manager, Dan Roy – Fire Chief, Kevin Mulherin – Police Chief, David Shaw – CEO, Bruce Balfour – PW Director, Julie Sawtelle – Library Director, Buddy Floyd – Building Maintenance, Bill Monagle – Cobbossee Watershed District (CWD), Patricia Hasch – President of Recreation Commission, Doreen Christ – Recording Secretary, and two (2) residents.

**1. Call to Order and Roll Call.** This remote meeting was called to order at 6:00 pm by Doug Ludewig – Chair. Linda Cohen did the Roll Call.

*Douglas Ludewig – Chair read the agenda listing.*

*The following motion was made to add Joe Fletcher’s Report.*

**MOTION:** *by Timothy McDonald, seconded by Harold Jones to add Joe Fletcher’s Report to this Agenda.*

**VOTED:** *4-0 (Passed).*

**2. Approval of Minutes for 04/22/2020.** The following change was made to the Meeting Minutes for April 22, 2020. On Page No. 2, Item No. 3. Department Head Reports, the sentence after the motion shall be changed to read, “*Timothy McDonald said that they are only trying to maintain the improvements by the recreation facilities to the Town and make them accessible and usable.*” The following motion was made.

**MOTION:** *by Harold Jones, seconded by Dianna Boisvert, to accept the Meeting Minutes for 04/22/2020, as amended.*

**VOTED:** *4-0 (Passed).*

*Out of sequence to the Agenda listing, Item No. 7 was heard next.*

**7. Update from Bill Monagle, Cobbossee Watershed District (CWD).** Bill Monagle stated that the following materials were sent to board members: a. Cochewagon Lake NPS Watershed Restoration Project, Phase II Final Project Report by Wendy Dennis, Project Coordinator. This coincides with the alum project. b. Final Updated Watershed Based Plan (2020-2029) for Annabessacook Lake (Winthrop & Monmouth). This was updated and reviewed by the State of Maine DEP. It is now good until 2020. c. Mapping of the Wilson Pond Direct and Indirect Watersheds with Attachment #1, Aerial Photo of Wilson Pond, September 2018. This was done in 2019. He said if anybody wishes to have these documents to send a request to Linda Cohen. These will also be posted on the Town’s Website.

He gave a brief summary of the budget. The CWD will be freezing assessments to all towns in the District this year and there will be no increase to the Town. There are eight (8) municipalities included.

**Joe Fletcher’s Report.** Linda Cohen stated that she attended the Recreation Commission’s meeting on Monday, May 4, 2020. The beach may be opened on June 1, 2020. The Recreation Commission is recommending to the Board of Selectmen to not be staffing with lifeguards at the North Monmouth Beach. The following motion was made.

**MOTION:** *by Timothy McDonald, seconded by Harold Jones to authorize Linda Cohen to advise property owners of the decision and to ask if the Town could still use the North Monmouth Beach.*

**VOTED:** *4-0 (Passed).*

Patricia Hasch – President of the Recreation Commission reported that the board had decided not to hire a lifeguard for the North Monmouth Beach this year because lifeguards would not be able to maintain safety guidelines, due to COVID-19. It is a safety issue and is temporary until guidelines allow a schedule similar to last years.

**3. Department Head Reports.** Kevin Mulherin – Police Chief said he submitted a Grant on Monday for five (5) bulletproof vests with ballistic plates. He stated that the automated speed limit sign is up and running. It was placed on upper Main Street to monitor and record vehicle speeds. Of the 5,827 vehicles monitored, he reported 96-98 percent of the speed was less than 40-45 MPH (in a 35 MPH zone). 192 vehicles were over speeds in excess of 46 MPH. Most of these

occurred from 10:00 am to 12:00 pm.

David Shaw – CEO reported he is issuing a lot of permits. He has issued 3-4 stop work orders and attributes it to COVID-19 and people being home. He has put quite a few on hold and he will deal with them later. He said most of the problems can wait. He reported that necessary information and materials for permits can be found on the Town's Website.

Dan Roy – Fire Chief reported his dept. as being busy. There was a small structure fire on Pleasant Street. They are doing an on-line meeting this week and next week. All public events that usually involve the dept. have been cancelled, such as the Memorial Day Parade and breakfast, the Beach Party and Fireworks. They are planning a remembrance ceremony - an acknowledgement for Memorial Day - by ringing bells. There will be two (2), dry hydrants installed this year. They will be going in on Sanborn Road, near Jug Stream, and the Wilson Pond Road, near the boat launch.

Bruce Balfour – PW Director reported that the new trash trailer is being built in Ohio. They are behind in their production. He reported that the Academy Road sidewalk has started back up.

Julie Sawtelle – Library Director said they are getting guidance from the Maine State Library and the CDC on re-opening. They have handed out books on two (2) occasions. She mentioned a virtual reading program for the summer with "passive programming". The Monmouth Lions and Chalky and Company both offered to supply ideas and materials for summer programs.

Linda Cohen – Town Manager said she is working with Department Heads regarding re-opening. She thanked all staff in all departments. She said a big thank you to all employees for their creative ways they have dealt with helping residents deal with all of the problems they have faced during these difficult times.

**4. Select Board Reports.** Harold Jones suggested a free "Bulky Waste Saturday". He suggested May 16, 2020 and then again on Saturday, May 23, 2020. A free "Clean-Up Weekend" will be scheduled for people to get rid of unwanted items. The following motion was made.

**MOTION:** *by Timothy McDonald, seconded by Dianna Boisvert to go with Harold Jones' plan and advertise, as soon as possible.*

**VOTED:** *4-0 (Passed).*

Timothy McDonald reported on the County Budget Meetings. Monmouth was potentially at an increase of 17 percent. Monmouth is now at a 10.3 percent increase. There will be another meeting this Monday, May 11, 2020.

**5. Public Comment.** None.

**6. Setting Monmouth Academy Gymnasium as the 07/14/2020 Polling Place.** Both the School Budget and Warrant are the same day. The following motion was made.

**MOTION:** *by Timothy McDonald, seconded by Dianna Boisvert to approve the setting of the polling place to be in the Monmouth Academy Gymnasium.*

**VOTED:** *4-0 (Passed).*

After the above motion, Linda Cohen, said that the Town will be promoting Absentee voting.

**8. Warrant #23 - Payroll and Payables.** Linda Cohen read a listing of items over \$1,000. The following motion was made.

**MOTION:** *by Timothy McDonald, seconded by Harold Jones, to pay Warrant #23 – Payroll \$35,709.17 and Payables - \$464,550.81.*

**VOTED:** *4-0 (Passed).*

**9. Adjourn.** The following motion was made to adjourn the meeting.

**MOTION:** *by Timothy McDonald, seconded by Diana Boisvert, to adjourn the remote meeting at 7:20 pm.*

**VOTED:** *4-0 (Passed).*

Respectfully submitted,

Doreen M. Christ  
Recording Secretary - Town of Monmouth

